

# The Constitution and Bylaws Of Tau Kappa Phi, Incorporated



**CONSTITUTION**

**BYLAWS**

**STANDARD OPERATING PROCEDURES**

**Kappa Psi Kappa Fraternity, Inc. /Phi Nu Kappa Sorority, Inc.**

**Alpha Psi Kappa Fraternity, Inc. / Kappa Sapphire's**

**Alpha Omega Kappa Fraternity, Inc.**

**Tau Kappa Phi, Inc. “The Kappa Family”**

**National Headquarters**

**P.O. Box 695**

**Radcliff, KY 40159**

**□ Tau Kappa Phi, Inc. Updated August 22, 2016**

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## **PREAMBLE**

**We, the members of the Directorate of Tau Kappa Phi, Inc. with agreement from the members of the Council of Presidents of Tau Kappa Phi, Inc., in order to create a more potent fraternity, constitutionally bind all organizations affiliated with Tau Kappa Phi, Inc., and to an esoteric distinction from all other organizations do hereby ordain and establish this set of guidelines and procedures as our**

**National Constitution and Bylaws**

**For**

**Tau Kappa Phi, Inc.**

# The Constitution of Tau Kappa Phi, Inc. – The Kappa Family

## ARTICLE 1 - Name

**Section 101.** Name. This organization shall be known as Tau Kappa Phi, Inc. “The Kappa Family.”

**Section 102.** Composition. The organizations that shall comprise Tau Kappa Phi, Inc. “The Kappa Family” shall be:

- A. Kappa Psi Kappa Fraternity, Inc.
- B. Phi Nu Kappa Sorority, Inc.
- C. Alpha Psi Kappa Fraternity, Inc.
- D. Alpha Omega Kappa Fraternity, Inc.
- E. Kappa Iota Sigma Sorority, Inc.

**Section 103.** Seal. Tau Kappa Phi, Inc. “The Kappa Family” shall have an official coat-of-arms.

## ARTICLE 2 – Purpose

**Section 201.** The purpose of Tau Kappa Phi, Inc. “The Kappa Family” shall be to serve as a standard board-setting body for the organizations that shall thrive under Tau Kappa Phi, Inc. “The Kappa Family.” It shall aide in membership development, to serve as a forum for the foundation of mutual and cooperative ventures to the organizations under its membership, and to advance and promote the interests of the entire LGBTQIA community.

## ARTICLE 3 – Structure

**Section 301.** There shall be a **Council of Presidents**, which shall have authority on matters.

**Section 302.** The Council of Presidents shall have the authority to establish local councils of Tau Kappa Phi, Inc. “The Kappa Family” which shall become a part of the respective region, in which they are located, if such a region exists.

**Section 303.** Officers There shall be a National Convention that shall elect officers for the ensuing term and shall perform such other duties as may hereinafter be described.

**Section 304.** There shall be a **Directorate**, which has Supreme Authority of Tau Kappa Phi, Inc. “The Kappa Family”. The Council of Presidents is subject to the Directorate in all respects.

## ARTICLE 4 - Membership

**Section 401.** General Membership. A person may be admitted to membership in a chapter or any colony provided he/she is in compliance with regulations of Tau Kappa Phi, Inc. and the respective affiliate organization they are applying for membership.

A. Candidates for general membership may be inducted after being 18 years of age or older, and

B. Having earned a high school diploma or a General Education Diploma (G.E.D.)

C. The respective fraternity/sorority and the Tau Kappa Phi, Inc. "The Kappa Family" guidelines must be accepted by the candidates for membership.

**Section 402.** Classification of Membership. The classification of membership for any member of Tau Kappa Phi, Inc. "The Kappa Family" will include the following:

A. General (Active)

B. Associate

C. Inactive

D. Member-at-Large

E. Honorary

F. Life Member

G. Constellation

**Section 403.** Eligibility for General Membership. To be eligible for membership in Tau Kappa Phi, Inc. "The Kappa Family," you must meet the following requirements:

A. Be devoted to the general ideas of the fraternity

B. Be the specific sex for the particular organization in which the person is joining.

C. Be at least 18 years of age or older

D. Have some form of high school diploma.

**Section 404.** Eligibility for Member-at-Large Membership. To be eligible for Member-at-Large status in Tau Kappa Phi, Inc. "The Kappa Family," you must meet the following requirements:

A. Be in compliance with all regulations referenced above in Section 403.

B. Be either:

a. Be at least 30 miles from your nearest chapter/colony

b. Have no chapter in your city or town.

**Section 405.** Eligibility for Honorary Membership. To be eligible for honorary membership in Tau Kappa Phi, Inc. “The Kappa Family,” you must meet the following requirements:

A. Be in compliance with all regulations referenced above in Section 403.

B. Have made exemplary scholarly achievements in any field of the arts, sciences, and humanities.

C. Does not have to undergo an initiation process.

**Section 406.** Eligibility for Life Membership. To be eligible for Life membership in Tau Kappa Phi, Inc. “The Kappa Family,” you must meet the following requirements:

A. Be in compliance with the regulations referenced above in Section 403.

B. Been any member of any of the counterparts of Tau Kappa Phi, Inc. “The Kappa Family” for a minimum of 7 years and undergo an official application process.

C. Serve as the Grand Chapter President of Tau Kappa Phi, Inc. or the National President of a subordinate organization for the full term. At the completion of the term the respective member will be granted Life membership.

D. Be a financially active member of the respective subordinate organization for a minimum of 5 out of the 7 years.

**Section 407.** Eligibility to become a Constellation Member. To become a constellation member of Tau Kappa Phi, Inc. “The Kappa Family,” you must meet the following requirements:

A. Be in compliance with the regulations referenced above in Section 403.

B. Have performed exemplary work above the call of duty to all the organizations in the family

C. Be a financially active member of the respective subordinate organization and Tau Kappa Phi, Inc. and in good standing

**Section 408.** Application for admission to General Membership. To be eligible for membership in Tau Kappa Phi, Inc. “The Kappa Family,” you must complete the following requirements:

- A. Be in compliance with the regulations referenced in Section 403.
- B. Be devoted general fraternity and sorority ideals and to the ideals of Tau Kappa Phi, Inc.
- C. Enter and complete an initiation process
- D. Remit all official initiation fees and be financial with Tau Kappa Phi, Inc.

**Section 409.** Unbiased Membership. While members of the fraternity are neither selected nor rejected because of race, creed, ethnicity, disability, sexual orientation, color, national origin, or religion, membership is not open to drag queens.

### **ARTICLE 5 – Council of Presidents**

**Section 501.** The **Council of Presidents** shall be vested with certain administrative and executive powers of Tau Kappa Phi, Inc. “The Kappa Family”.

**Section 502.** The **Council of Presidents** shall be comprised of the elected National President, First National Vice President and National Executive Director of each organization affiliated with Tau Kappa Phi, Inc. “The Kappa Family.” If a National President or a First National Vice President does not represent that subordinate organization, then an appointed representative thereof shall represent that respective officer.

**Section 503.** The **Council of Presidents** shall be responsible for creating broad policies of Tau Kappa Phi, Inc. and will provide the Directorate with decisions based upon their respective organization of Tau Kappa Phi, Inc. “The Kappa Family.”

### **ARTICLE 6 – Directorate**

**Section 601.** Scope of Authority. The supreme governing authority of Tau Kappa Phi, Inc. “The Kappa Family” shall be vested in a Board of Directors known as the **Directorate**.

**Section 602.** Composition. The **Directorate** of Tau Kappa Phi, Inc. “The Kappa Family” shall be comprised of the following officers:

- A. National President (Grand Chapter President)
- B. National Vice President (Grand Chapter Vice President)
- C. National Secretary (Elite Keeper of Records)
- D. National Treasurer (Elite Keeper of Exchequer)
- E. National Historian (Elite Historian)
- F. National Parliamentarian (Elite Parliamentarian)
- G. National Chaplain (Elite Chaplain)
- H. Principal Staff Officer (Chief of Staff)

**Section 603.** Ex-Officio Members. The **Directorate** will have ex-officio members who have votes. These officers include:



- A. Founders (affiliated with the organization)
- B. Constellation Members (affiliated with the organization)
- C. Immediate Past National President of Tau Kappa Phi, Inc.
- D. Grand Council (1 collective vote)

**Section 604.** Grand Council. The **Grand Council** will serve as an advisory committee to the National President of Tau Kappa Phi, Inc. and the Directorate of Tau Kappa Phi, Inc. It will be comprised of all past National Presidents of Tau Kappa Phi, Inc., affiliated Constellation members of Tau Kappa Phi, Inc., and affiliated Founders of Tau Kappa Phi, Inc.

**Section 605.** Administrative. The **Administrative Positions** of Tau Kappa Phi, Inc. “The Kappa Family” shall be comprised of the following officers:

- A. The National Events Planner and Coordinator (NEPC)
- B. White Bengal Tiger Editor-in-Chief
- C. Internal Auditor

#### **ARTICLE 7 – Officers**

**Section 701.** Elected Officers and Hierarchy. The elected officers of the **Directorate** of Tau Kappa Phi, Inc. “The Kappa Family” shall be the following:

- A. National President
- B. National Vice President
- C. National Secretary
- D. National Treasurer
- E. Principal Staff Officer

**Section 702.** Appointed Officers. The appointed officers of the **Directorate** of Tau Kappa Phi, Inc. Appointed officers are non-voting. “The Kappa Family” shall be the following:

- A. National Historian

B. National Parliamentarian

C. National Chaplain

D. Any other officers as may be required to carry out the designated programs.

E. In a valid election year, if, after a valid nominations period has expired, no qualified nominations are received for a position listed in § 701 (A) - (D.) of the Constitution of Tau Kappa Phi, Inc. prior to 30 days before the date of elections are to be held, that position becomes an appointed position for the current term. With the exception of § 703 and § 704 (A) (b) & (e), (B) (b) & (e), (C) (b) & (e) & (D) (b) & (e), when relevant, the appointee must meet all Qualifications of Office and limitations outlined herein.

F. The Directorate reserves the authority to conduct interviews and make appointments for any or all of the appointed offices in advance of but no earlier than 21 days prior to the convening the National Convention of Tau kappa Phi, Inc.

**Section 703.** Tenure. No elected and/or appointed Officer shall serve more than two full terms in office.

**Section 704.** Qualifications of Office. The following are the requirements in order to be an officer on the Directorate of Tau Kappa Phi, Inc. “The Kappa Family”:

**A. National President**

A. Be financially active member of your respective organization and in good standing.

B. Have attended the last National Convention of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 3 years.

D. Have held office on the Directorate or Council of Presidents of Tau Kappa Phi, Inc. for a full term, served as National President or First National Vice President of subordinate organization, be an affiliated Founder of Tau Kappa Phi, Inc., or affiliated Constellation member of Tau Kappa Phi, Inc.

E. Be elected by a plurality of the delegates to the National Convention of Tau Kappa Phi, Inc. “The Kappa Family” in which the election is held.

F. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

G. Be familiar with the operations of all subordinate organizations and possess strong leadership skills, business ethics, and strategic practices.

**B. National Vice President**

A. Be financially active member of your respective organization and in good standing.

B. Have attended the last National Convention of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 3 years.

D. Have held office on the Directorate or Council of Presidents of Tau Kappa Phi, Inc. for a full term, served as National President, a National Vice President, or National Executive Director of subordinate organization.

E. Be elected by a plurality of the delegates to the National Convention of Tau Kappa Phi, Inc. “The Kappa Family” in which the election is held.

F. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

G. Be familiar with the operations of all subordinate organizations and possess strong leadership skills, business ethics, and strategic practices.

### **C. National Secretary**

A. Be financially active member of your respective organization and in good standing.

B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years.

D. Have held office on the Directorate or Council of Presidents of Tau Kappa Phi, Inc. for a full term, served as a national officer of a subordinate organization preferably National Secretary, or held office as regional or local chapter secretary.

E. Be elected by a plurality of the delegates to the National Convention of Tau Kappa Phi, Inc. “The Kappa Family” in which the election is held.

F. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

G. Be proficient with Microsoft Office, Adobe Acrobat, drafting and composing letters and professional emails, professional correspondence, maintaining databases, business ethics, and drafting and composing organizational minutes, agendas, and itineraries.

### **D. National Treasurer**

A. Be financially active member of your respective organization and in good standing.

B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years.

D. Have held office on the Directorate or Council of Presidents of Tau Kappa Phi, Inc. for a full term, served as a National Officer of a subordinate organization preferably as National Treasurer or Internal Auditor, or as a regional or local chapter treasurer.

E. Be elected by a plurality of the delegates to the National Convention of Tau Kappa Phi, Inc. “The Kappa Family” in which the election is held.

F. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

G. Be familiar with the operations of all subordinate organizations.

H. Be proficient with Microsoft Office especially Microsoft Excel, drafting and maintaining spreadsheets and budgets, handling multiple business accounts, auditing financial records, maintaining accounts receivables, business ethics, and strategic practices. Be able to maintain the National Scholarship fund and spearhead fundraising projects and financial documents related to the 501c3 status.

### **E. National Historian**

A. Be financially active member of your respective organization and in good standing.

B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years.

D. Be appointed after an interview process

E. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

F. Be proficient with Microsoft Office, especially Microsoft Word, Excel, and PowerPoint.

G. Be able to attend ¾ of Tau Kappa Phi, Inc. sponsored events and take photos.

H. Provide historical account of Tau Kappa Phi, Inc. from founding up to end of tenure in office

### **F. National Parliamentarian**

- A. Be financially active member of your respective organization and in good standing.
- B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought
- C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years.
- D. Be appointed after an interview process
- E. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.
- F. Be proficient with Microsoft Office and Robert’s Rules of Order.
- G. Be able to attend  $\frac{3}{4}$  of Tau Kappa Phi, Inc. sponsored events and assist with the interpretation of the Tau Kappa Phi, Inc. National Constitution & Bylaws.

**G. National Chaplain**

- A. Be financially active member of your respective organization and in good standing.
- B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought
- C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years.
- D. Be appointed after an interview process
- E. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.
- F. Be able to attend  $\frac{3}{4}$  of Tau Kappa Phi, Inc. sponsored events and assist with ritualistic practices.

**H. Principal Staff Officer**

- A. Be financially active member of your respective organization and in good standing.

B. Have attended one of the last two National Conventions of Tau Kappa Phi, Inc. “The Kappa Family” and be present at the current National Convention in which election is being sought

C. Have been a member in good standing of Tau Kappa Phi, Inc. for a minimum of 2 years

D. Be elected by a plurality of the delegates to the National Convention of Tau Kappa Phi, Inc. “The Kappa Family” in which the election is held.

E. Be familiar with the operations, guidelines, protocols, courtesies, history, traditions, and National Constitution and Bylaws of Tau Kappa Phi, Inc.

F. Be able to craft detailed event plans and make presentations of their proposals for approval. Secure the venues, oversee the gathering as it takes place, and ensure the venue is not damaged or compromised in any way upon exit.

**Section 705.** Removal of Officers and Directors. The National President with consent from affiliated Constellation Members and/or the Directorate and Council of Presidents may suspend any elected member of the Directorate or Council of Presidents for the following reasons:

A. Inattention to duties of office.

B. Conduct unbecoming as a member of them Directorate or Council of Presidents of Tau Kappa Phi, Inc. or affiliate organization.

C. Action prejudicial to the best interest of them fraternity.

D. Before removal, the said member of the Board shall have the right to be heard by Directorate and Council of Presidents.

E. The Body has the right to impeach a member of the board if a member of the board shows dereliction of duties. The member/members of the body will have to show just cause and have 75% of the body vote to bring the member of the board up for impeachment.

## **ARTICLE 8 - The National Convention**

**Section 801.** National Conventions. The National Convention of Tau Kappa Phi, Inc. “The Kappa Family” shall convene biennially in July or August. The Directorate, with suggestion from the Council of Presidents will decide the time and location of the National Convention. The location will be decided at or prior to the preceding National Convention. With the exception of Regional Directors, the National Convention shall elect the officers of Tau Kappa Phi, Inc. and shall perform other activities or deliberate on other necessary business and matters.

**Section 802.** Delegates. Voting delegates to the National Convention shall be comprised of the Directorate Officers of Tau Kappa Phi, Inc. “The Kappa Family,” the immediate Past National President of Tau Kappa Phi, Inc., affiliated Constellation members of Tau Kappa Phi, Inc., the National Presidents of each subordinate organization, the National Vice Presidents of each subordinate organization, and the National Executive Directors of each affiliate organization. Each local council will be allotted (1) voting delegate if they hold colony status in their respective organization, (2) voting delegates if they have ascertained chapter status in their respective organization, and a maximum of (3) voting delegates if they have 10 or more members in their respective organization unless otherwise revised by affiliated Constellation members of Tau Kappa Phi, Inc. and/or the National President of Tau Kappa Phi, Inc. with consent from the Directorate and Council of Presidents. Voting will consist of one person, one vote.

**Section 803.** Quorum. A quorum is achieved by having  $\frac{3}{4}$  of the Directorate officers,  $\frac{3}{4}$  of the Council of Presidents representatives, and at least  $\frac{3}{4}$  of the voting delegates to the National Convention of Tau Kappa Phi, Inc. This shall constitute a quorum.

### **ARTICLE 9 – Meetings**

**Section 901.** The National Convention shall convene biennially in July or August. The location of the National Conventions will be Atlanta, GA. Any change to this location will be decided at or prior to the preceding National Convention every other year.

A. Notices. Notices of the biennial meeting of Tau Kappa Phi, Inc. “The Kappa Family” and Council of Presidents shall be issued not less than sixty (60) days preceding the biennial meeting and thirty (30) days preceding special meetings.

B. Registration. Registration for the biennial meeting shall be limited to representatives of members of Tau Kappa Phi, Inc. “The Kappa Family” as defined in Article 1 and guest specifically invited by Tau Kappa Phi “The Kappa Family.” A person who is not registered shall not be admitted to any official function of the biennial meeting.

**Section 902.** The Directorate shall meet at least once a year at such time and place as is agreed by a majority of its members.

**Section 903.** Meetings of the Directorate shall be held prior to and after the biennial National Convention of Tau Kappa Phi, Inc. “The Kappa Family.”

**Section 904.** Biennial regional conferences shall be held in the even/odd years at such times and the Directorate may determine the place.

**Section 905.** Established local councils shall meet regularly within their respective chapters and cities.

### **ARTICLE 10 - Committees**

**Section 1001.** Standing Committees. The Standing Committees of Tau Kappa Phi, Inc. “The Kappa Family” shall be: Program, Budget and Finance, Membership, Nomination and Election, and Constitution and Bylaws.

**Section 1002.** Executive Committee. Between meetings of the Directorate, an Executive Committee may carry out the executive and administrative duties of this said broad.

**Section 1003.** Appointments. The President, with the approval of the Directorate, shall appoint the chairman and members of all standing committees, except the nominating and voting committee. The Presidents shall elect not less than four (4) persons to each committee, with the concurrence of the Directorate.

**Section 1004.** Special Committees. The Directorate may form such other committees, as it deems necessary to carry out the duties of Tau Kappa Phi, Inc. “The Kappa Family.” The President shall appoint the chairperson and the members of such other committees with the concurrence of the Directorate.

### **ARTICLE 11 – Finance**

**Section 1101.** Membership Dues and Assessments. Membership dues and assessments shall be recommended for increase and approved by the Directorate. The membership dues are \$5.00 a semester per member and \$10.00 per initiated member. Applicants will submit \$5.00 to Tau Kappa Phi, Inc. towards the National Scholarship Fund, whether they are initiated or not.

**Section 1102.** Budget. The Directorate and Council of Presidents, prior to the beginning of the fiscal year will strategically approve the annual budget for Tau Kappa Phi, Inc. “The Kappa Family.”

**Section 1103.** The fiscal year shall be from January 1 to December 31 unless changed by the National President or Constellation Members.

### **ARTICLE 12 – Amendments**

**Section 1201.** The Constitution and Bylaws shall be provisionally amended by a two-thirds vote of the delegates present at the National Convention. The Council of Presidents shall have veto power over any amendment passed by the National Convention, by a two-thirds vote against the amendment. The body can reconsider any veto exercised by the Council of Presidents and can be overturned with a three-fourths voting delegation at the National Convention where the proposed amendment was passed. The National President with consent from Constellation members of



Tau Kappa Phi, Inc. has an executive decision to amend the National Constitution and Bylaws as deemed necessary in extenuating circumstances.

**Section 1202.** The National Constitution and Bylaws Committee may propose amendments prior to the National Convention, the Council of Presidents and the Directorate of Tau Kappa Phi, Inc. may recommend specific amendments to the National Constitution and Bylaws, or any member of Tau Kappa Phi, Inc. “The Kappa Family” as a whole, in good standing and financially active can recommend proposed amendments.

### **ARTICLE 13 – Dissolution**

**Section 1301.** Dissolution. On the Dissolution of the fraternity, the Board of Directors, after paying or making provision for the payments of all the liabilities of the fraternity, shall dispose of all of its assets to such organization or organizations exclusively for the charitable, educational, or scientific purposes. As shall, at the time, qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law) as the Board of Directors shall determine.

### **ARTICLE 14 – Net Earnings**

**Section 1401.** No part of the net earnings of the Fraternity shall inure to the benefit of or be distributable to its members, trustees, officers or other private persons. Except that the fraternity shall be authorized and empowered to make payments and distributions in furtherance of the purposes set forth in the preamble of the constitution thereof. Notwithstanding any other provisions of these Articles, the fraternity shall not carry on any activities not permitted to be carried on by an organization exempt from the Federal Income Tax under Section 501 (c)(7) of the Internal Revenue Code of 1954. The fraternity shall not be exempt from the corresponding provision of any future United States Internal Revenue Law.

# **Bylaws of Tau Kappa Phi, Inc.** **“The Kappa Family”**

## **ARTICLE I – Duties of Officers**

**Section 101.** The officers of the Directorate of Tau Kappa Phi, Inc. “The Kappa Family” shall be the National President, National Vice President, National Secretary, National Treasurer, National Historian, National Parliamentarian, National Chaplain, and Regional Directors (One per Region.)

### **Section 102.** Duties and Responsibilities of National Officers

- A. National President - .The National President shall serve as chairman of the Directorate of Tau Kappa Phi, Inc. “The Kappa Family” and the Executive Committee, preside at all meetings of the Directorate, the Executive Committee, and at the National Convention. With the assistance of the Directorate and other appointed officers as deemed necessary, appoint the chairperson and members of all committees. The National President will serve as an ex-officio member of all committees, with the exception of the Nominations and Elections Committee. The National President will approve all vouchers for expenditure of the budgeted funds and perform the duties, which will usually coincide and be executed by the Chief Officer.
- B. National Vice President – The National Vice President shall assist the President in the performance of duties and preside in the absence of the President, coordinate the activities of local councils when deemed necessary, and assist with the chartering of new local councils. Any other duties deemed necessary by affiliated Founders and Constellation members of Tau Kappa Phi, Inc., “The Kappa Family” and the National President of Tau Kappa Phi, Inc. “The Kappa Family.”
- C. National Secretary – The National Secretary shall attend all meetings of the Directorate, the Executive Committee, and the National Convention and keep a true and accurate record of the proceedings and minutes of the meetings. The National Secretary shall maintain a comprehensive membership roster and database of all members affiliated with Tau Kappa Phi, Inc. “The Kappa Family” or who are no longer affiliated with Tau Kappa Phi, Inc. “The Kappa Family.” The National Secretary shall file and preserve all important records, documents, reports, and communications of the Directorate and Council of Presidents.

- D. National Treasurer – The National Treasurer shall keep correct and complete records of all accounts; maintain a financial database displaying the financial condition of Tau Kappa Phi, Inc. “The Kappa Family.” The National Treasurer shall receive all revenues and shall deposit all funds in Tau Kappa Phi, Inc. “The Kappa Family” National Bank Account or other depositories designated by the Directorate. The National Treasurer shall write receipts for all revenues received and maintain copies of all expenditures, vouchers, and invoices incurred by Tau Kappa Phi, Inc. “The Kappa Family” and shall furnish a statement of financial condition of Tau Kappa Phi, Inc. “The Kappa Family” at meetings of the Directorate, Grand Council, or whenever requested by the Council of Presidents or Tau Kappa Phi, Inc. National President.
- E. National Historian – The National Historian shall collect and compile historical data pertaining to Tau Kappa Phi, Inc. “The Kappa Family” and the affiliate organizations. The National Historian shall maintain the Tau Kappa Phi, Inc. “The Kappa Family” National Scrapbook; retain pictures, and video footage of meetings and proceedings or audio recordings of such proceedings. The National Historian can be assigned any other duties not listed in the bylaws.
- F. National Parliamentarian – The National Parliamentarian shall assist the presiding officer in the interpretation of the National Constitution and Bylaws and serve as chairperson of The Constitution and Bylaws Committee. The National Parliamentarian will assist the presiding officer and body with moving through Parliamentary Procedures per Robert’s Rules of Order, Newly Revised Version. The National Parliamentarian can be assigned any other duties not listed in the bylaws.
- G. National Chaplain – The National Chaplain shall guide the National Officers through Religious aspects of the Rituals. The National Chaplain shall and can be assigned any other duties not listed in the bylaws.
- H. National Chaplain – The National Chaplain shall guide the National Officers through Religious aspects of the Rituals. The National Chaplain shall and can be assigned any other duties not listed in the bylaws.
- I. Principal Staff Officer- The Principal Staff Officer shall work directly with the Grand Chapter President and act as a liaison between the Directorate and the Presidents of each constitutionally bound organization of Tau Kappa Phi. He/she shall assist the National Events Planning Coordinator in coordinating events including the National Convention. He/she shall manage the business affairs of Tau Kappa Phi, “The Kappa Family,” in conjunction with officers of the Directorate.

**Section 103. Eligibility and Terms for Officers**

A. Only current, financial members of the affiliate organizations shall be eligible for election to any office of Tau Kappa Phi, Inc. “the Kappa Family.”

B. The National Officers shall be elected by a plurality vote. Voting shall be performed by secret ballot.

C. The term of office for each National Officer shall be two years, with the exception of the National President and the National Vice President, whom shall serve for four years. Any National Officer may be eligible to succeed him/herself once in any office.

D. The Regional Directors shall be elected from their specific regions.

E. Candidates for National Office must be present at the National Convention where they are selected.

F. Candidates for National Office must be financial with the local chapter of the affiliate organization and the chapter must be in good standing. The member must be in good standing with Nationals and their local chapter of Tau Kappa Phi, Inc. “The Kappa Family” as well.

G. Candidates for National Office must be available to travel from time to time to perform duties of the office.

## **ARTICLE II – Directorate**

**Section 201.** Duties. The Directorate shall deliberate on all matters which are referred to it by the Council of Presidents and that are directed directly to the Directorate by the Tau Kappa Phi, Inc. National President. It shall have the duty to approve the time and place of the National Convention and to ensure that an election of officers is conducted at the National Convention. It shall also have the authorized duty to employ or appoint a National Executive Director of Tau Kappa Phi, Inc. “The Kappa Family” if deemed necessary. It shall also establish the regions of Tau Kappa Phi, Inc. “The Kappa Family.” The Directorate shall be empowered to:

- A. To send reports of the National Conventions promptly to its members.
- B. To carry out the work of Tau Kappa Phi, Inc. “The Kappa Family” in between the meetings of the National Convention.
- C. To keep the Council of Presidents informed regarding the work of the organization, changes in Tau Kappa Phi, Inc. “The Kappa Family” as a whole, and of the various committees of the organization.
- D. To serve as a court of reference to decide issues upon which the committee to which such issues have been assigned has not been reached.
- E. To appoint all official representatives empowered to speak or act for Tau Kappa Phi, Inc. “The Kappa Family.”
- F. To make laws as it pertains to its government.
- G. To levy and collect annual dues.
- H. To make recommendations to the Council of Presidents for legislation and to refer to the member organizations for discussion of matters which are of interest to Greek world

**Section 202.** It shall be duly of each officer to deliver to his/her successor/all files, supplies and other materials in his/her possession within thirty (30) days after the closing of the National Convention.

## **ARTICLE III – National President**

**Section 301.** The National President shall precede all “National” officers in hierarchy, and he shall supervise them during his reign of office. The National President shall be in charge of issuing charters, Tau Kappa Phi “The Blue Books,” Rituals, Histories, Certificates, and all Insignia. The National President shall also have duties not prescribed here in these bylaws.

## **ARTICLE IV – Inter-fraternal Dating**

**Section 401.** Inter-fraternal Dating. Although Tau Kappa Phi, Inc. cannot control matters of the heart or hormones of any individual we suggest that there be no inter-fraternal dating unless the relationship was conceived outside of the organization and is left outside of the organization. We also suggest that no relationships be conceived during the Membership Intake Process. If matters of the heart should occur, Tau Kappa Phi, Inc. will not condone any disrespectful behavior because of the union of members. Disciplinary action will be taken on any members involved.

## **ARTICLE V – Committees**

**Section 501.** Programs. It shall be the function of this committee to formulate and recommend projects and/or activities to be jointly implemented by local councils and affiliate organizations; and to plan and coordinate projects and/or activities approved by the National Convention.

**Section 502.** Budget and Finance. It shall be the duty of this committee to plan and recommend a budget to the Directorate, recommend financial policies to the Directorate draw up and supervise the annual budget of Tau Kappa Phi “The Kappa Family.” In addition, promote support for any current fundraising drive and be responsible for the auditing of all accounts not otherwise assigned. This committee shall be responsible for organizing and administering a program of investments when feasible.

**Section 503.** Membership. It shall be the duty of the Membership Committee to develop and promote a program to increase the number of active local councils, and promote the interests and concerns of the members of Tau Kappa Phi, Inc. “The Kappa Family”.

## **ARTICLE VI - Standing Committees**

**Section 601.** Standing Committees shall assume such duties as are specified in these Bylaws and such duties as may be assigned by the National President.

## **ARTICLE VII – Regions**

**Section 701.** The Regions of Tau Kappa Phi, Inc. will be divided into 8 Regions.

- A. Region 1 – South Atlantic Region
- B. Region 2 - Middle Atlantic Region
- C. Region 3 – North Atlantic Region
- D. Region 4 – Central Region
- E. Region 5 – Great Plains Region
- F. Region 6 – Gulf Coast Region
- G. Region 7 – South Pacific Region
- H. Region 8 – North Pacific Region

**Section 702.** Each Region shall hold an annual conference.

**Section 703.** Each Region shall elect a Regional Director who must line in the confines of the region throughout his/her term in office.

**Section 704.** The Regional Director in cooperation with the host local council(s) shall set the proposed dates of the Regional Conference. In the year of the National Convention, the Region Conference must be held prior to May 1st.

**Section 705.** The Regional Conference shall be essentially a working conference, the business procedures of, which shall be similar to those of the National Convention.

**Section 706.** The Regional Conference shall have the power to make recommendations to the Directorate, the Council of Presidents, Grand Council, or to the National Convention in order to propose amendments to the National Constitution and Bylaws and National Awards.

### **ARTICLE VIII - Financial Regulations**

**Section 801. Dues and Fees.** Tall regular dues and assessments are due in the National Office of the National Treasury by no later than January 31st of each year unless otherwise adjusted by the National President with consent from the Grand Council. Assessments paid after the date will incur a late fee.

**Section 802. Reactivation.** Any affiliate organization that have been non-financial for one year or more shall be required to pay a reactivation fee in order to become actively involved again. The reactivation fee shall be determined by the National President and approved by the Grand Council and the Directorate.

**Section 803. Accounting.** An auditing committee appointed by the National President shall audit financial accounts of Tau Kappa Phi, Inc. "The Kappa Family." Appropriations for the ensuring year shall not be granted to any officer or other persons handling funds of the organization whose accounts have not been properly certified or audited for the current year.

**Section 804. Bonding.** All officers of Tau Kappa Phi, Inc. "The Kappa Family" who handle funds shall be bonded at a National level to cover the amount of the funds that are expected to be handled.

**Section 805. Remittance.** All funds and assessments should be remitted to Tau Kappa Phi, Inc. "The Kappa Family" National Headquarters. The assessments shall be in accordance with the family policy and procedures. Each and every member shall remit fees and assessments to Tau Kappa Phi, Inc. in the form of Money Order and Cashier's Checks only. Personal checks will not be accepted.

## **ARTICLE IX – Liability**

**Section 901.** Tau Kappa Phi, Inc. “The Kappa Family” disavows responsibility of the National Officers for actions of local council or individual council members who aid in the violation of both the letter and spirit of the National Constitution and Bylaws of Tau Kappa Phi, Inc. “The Kappa Family”

## **ARTICLE X – Deceased Members**

**Section 1001.** Section 1001. Deceased Members. Within ten (10) days after the death of a member of the fraternity/sorority, it shall be the duty of the local Secretary of his/her chapter to officially notify the National President and the National Secretary.

## **ARTICLE XI – Parliamentary Authority**

**Section 1101.** Robert’s Rules of Order, newly revised shall govern matters not provided for in the Constitution and Bylaws of Tau Kappa Phi, Inc. “The Kappa Family.”

## **ARTICLE XII - National Names**

**Section 1201.** National Names. There shall be National Names for areas of the fraternity.

## **ARTICLE XIII - National Projects**

**Section 1301.** National Projects. There shall be names for National Projects of the fraternity.

**Section 1302.** Project G.I.V.E.

- A. (Giving Is Very Essential) founded in the fall of 2003 was founded to support need families during the Thanksgiving and Christmas Holidays. This Program was started as a joint cooperation with a certain state agency in 2002. This project was carried and made an official program on September 1, 2003.
- B. Project G.I.V.E. runs from September 1 through November 15 and provides family with food and any extra money provides children and parents with gifts that are essential for life.



## **ARTICLE XIV - National Publications**

**Section 1401.** National Publications. There shall be National Publications for Tau Kappa Phi, Inc. “The Kappa Family.”

A. The quarterly publications of Tau Kappa Phi, Inc. “The Kappa Family” shall be called “The White Bengal Tiger” and shall be published twice a year. It shall contain:

1. Official announcements from the National Officers
2. May include National Convention and Regional dates
3. A section for outstanding members
4. Sanctions on members, chapters, and neophytes
5. Accept articles from chapters or regions
6. No more than twelve pages
7. Fraternity issues
8. Deaths of Brothers/Sorors/Bruhs/Frats/Coral Ladies
9. New chapter activations
10. Poem
11. Chapter Announcements
12. Notes to chapters from any national or regional officers
13. Accepts submissions from all organizations.

**Section 1402.** Submissions are to be sent to the office if the National President or any other officer specified by the National President.

## **ARTICLE XV – National Expenditures**

**Section 1501.** National Expenditures. Tau Kappa Phi, Inc. “The Kappa Family” is responsible for the following expenditures.

- A. A National President pin, which shall be the property of the each National President.
- B. National Representation.
- C. Any special additional expenditure Tau Kappa Phi, Inc. “The Kappa Family” sees necessary to add.

**Section 1502.** Funds and Reserves.

- A. Tau Kappa Phi, Inc. “The Kappa Family” National Education Fund shall be established a given at each National Convention to one deserving member who submits proof that he is enrolled in an institution of higher learning.
- B. A general fund shall be established for general administration expenses, e.g., wages, printing, publications, awards, pins, and other expenses.
- C. A charitable fund for charitable organizations/donations.

**Section 1503.** Annual Budget. The Board of Directors shall provide for an annual budget for the expenses of the Tau Kappa Phi, Inc. “The Kappa Family” based upon anticipated income. Provision shall be made in the budget for:

- A. Expenses incurred by the officers and directors for the proper exercise of their respective duties.
- B. Allocations to the various funds and reserves.

**ARTICLE XVI – National Awards**

**Section 1601.** National Awards. There shall be National Awards as prescribed here in the Bylaws.

**Section 1602.** National Awards. There shall be National Awards as prescribed here in the Bylaws.

**Section 1603.** Each chapter may nominate a nationally recognized candidate for each category of award and may submit the name to the National President with supporting documentation.

**Section 1604.** The National Council may compile a list of candidates and send those names to the local chapters for re-submission to the National President in one of the award categories. The Grand Chapter has the prerogative of nominations and by unanimous vote of its delegates registered for the convention, of sending to the National President a candidate.

**Section 1605.** Deadline for the submission of nominations to the National president will be March 15 of the year of convention.

**Section 1606.** The applications for these awards must fit the description in which the nomination in which the award is for. The application must submit an application for the nomination, or the chapter can submit the application on behalf of the candidate with the candidates permission in writing submitted with the application.

**Section 1605.** Deadline for the submission of nominations to the National president will be March 15 of the year of convention.

**Section 1606.** The applications for these awards must fit the description in which the nomination in which the award is for. The application must submit an application for the nomination, or the chapter can submit the application on behalf of the candidate with the candidates permission in writing submitted with the application.

**Section 1609. Kappa of the Year Award**

- A. Highest of all the National Awards.
- B. Awarded to the most well rounded members of Tau Kappa Phi, Inc. as a whole for excellent work to all organizations
- C. The most “well-rounded” shall receive this award.
- D. May be given to more than one award.

**Section 1610. Distinguished Service Award**

- A. Recognizes outstanding individual contributions to “The Kappa Family.”

**Section 1611. The Baby Blue Cane Award**

- A. Individuals and longevity and continuous quality of service to the National Chapter

**Section 1612. The Baby Blue Kappa Award**

- A. Given to the organization that has the most members in attendance to the National Convention.
- B. This is done by the registered members of the Conclave.

**Section 1613. Academic Achievement Award**

- A. To honor outstanding academics of individual members of “The Kappa Family.”
- B. Must be enrolled in an institutional of higher learning.
- C. Sapphires must be enrolled in high school.

**Section 1614.** The National Organization of Tau Kappa Phi, Inc. has established individual awards for their each subordinate organization as specified in their respective National Constitution & Bylaws.

## Article XVII – Ritual and Regalia

**Section 1701.** A secret ritual shall be prescribed for the membership education of all candidates and their subsequent initiation into chapters of the Fraternity/Sorority. A special ceremony shall also be prescribed for the installation of national officers, regional officers, and chapter officers into their respective offices.

**Section 1702.** The safekeeping of these rituals shall be the responsibility of the highest ranking officer in each component parts of the Fraternity/Sorority and the Constellation members of Tau Kappa Phi, Inc. “The Kappa Family.” The active, affiliated Constellation members shall have the final say so on how to perform and disseminate rituals.

**Section 1703.** The various rituals of the Fraternity/Sorority may be revised only by a favorable seventy-five (75) percent vote of the delegates and proxies present at a National Convention.

**Section 1704.** The Grand Chapter shall prescribe all regalia of the Fraternity/Sorority, including ritual equipment, jewelry, charters, and membership shingles. All jewelry may be copyrighted under the laws of the United States.

**Section 1705.** Official jewelry of the organization shall be manufactured and sold under the terms of a contract negotiated by the National President, Constellation members, and approved by the Directorate made with a reputable manufacturer and signed by the National President and National Vice President exclusively. The various items of jewelry shall include a National President’s ring and other items approved by the Grand Chapter.

**Section 1706.** Official jewelry of the Fraternity/Sorority may be purchased through the National Headquarters by using the appropriate forms supplied by the National Headquarters including special orders unless otherwise directed by the Grand Chapter. The National Headquarters will forward orders to the official jeweler unless members are instructed to directly forward orders to the jeweler.

**Section 1707.** At the completion of the term of office, the Grand Chapter of Tau Kappa Phi, Inc. “The Kappa Family” in recognition of the service and work shall present the National President with a National President’s ring for the Fraternity and any other items so deemed worthy by the Directorate.

**Section 1708.** No official jewelry of the Fraternity/Sorority may be given or sold to a non-member by an initiated member. Any cases or instances will result in immediate dismissal from the respective affiliate organization and Tau Kappa Phi, Inc.

**Section 1709.** The use of the term “Ritual” shall be reserved for the four (4) degrees of the initiation process and any other formal rituals of the organization. Rituals are to only be performed by the proper officials. Anyone not abiding by the set rules will have their membership revoked and banned from Tau Kappa Phi, Inc. and affiliate organizations.

## **ARTICLE XVIII – Insignia**

**Section 1801. Insignia.** All insignia, the family Coat-of-Arms, crests, and seals are the official property of the family. Also, all badges, National President Pin, colors, and flowers shall also be the sole property of the family.

**Section 1802. Coat-of-Arms.** Our heraldic description is protected by U.S. patent, and cannot be reproduced unless given permission by Grand Chapter.

**Section 1803. Graphics.** Any graphics designed by any member of Tau Kappa Phi, Inc. are required to send copy of the graphics to the National Headquarters and National Secretary. Any member paying or in favor, having graphics designed by a member outside of the organization must be granted permission from the Grand Chapter with consent from the National President.

**Section 1804.** National Headquarters has voted that Greek Nation be the official producers of paraphernalia reproduced. Any member or chapter not using these companies must get permission from Grand Chapter in order to get paraphernalia reproduced. Each subordinate organization will supply their members with membership cards, membership certificates, and local chapter charters.

**Section 1805. The Badge.** Every member upon induction shall be presented with the official badge of the fraternity. (Once designed and replicated) The badge shall never but used on programs, stationary, paraphernalia, announcements, and invitations. Any member outside of the family shall never view the badge.

## **ARTICLE XIX – General Regulations**

**Section 1901. Archives.** The archives of the Tau Kappa Phi, Inc. “The Kappa Family” shall be at the principal address of the organization under the direction of the National President and the Grand Council.

**Section 1902. Inspection of Records.** The Tau Kappa Phi, Inc. “The Kappa Family” shall maintain a complete set of books and records of its financial condition and operations, in the principal office of the family, which shall be open for inspection by any member for the proper purposes.

## **ARTICLE XX - Indemnification’s**

**Section 2001.** Tau Kappa Phi, Inc. “The Kappa Family” shall indemnify the National President and each Officer and Board Member of the family against expenses incurred in connection with the defense of any action brought against the Directorate or Board Member as a result of their

duties on behalf of the organization unless it is determined that the individual involved did not act in good faith in the performance of their duties.

### **ARTICLE XXI – Amendments**

**Section 2101.** These Bylaws may be amended by a two-thirds (2/3) vote of the Council of Presidents and the Directorate.

**Section 2102.** Any local organization wishing to amend the Bylaws of Tau Kappa Phi, Inc. “The Kappa Family” shall forward the proposed changes to the Regional Conferences for consideration. If favorably acted upon, the Regional Director shall send it to the National Constitution and Bylaws Committee within thirty (30) days following the conference.

### **Article XXII – Anti-Hazing Policy**

**Section 2201.** Tau Kappa Phi, Inc. “The Kappa Family” and all respective subordinate organizations are committed to providing a non-hazing and risk management workshop and policy to its members. The members of Tau Kappa Phi, Inc. “The Kappa Family” and the respective subordinate organizations do not condone or promote any type of hazing related activities including but not all inclusive just to paddling, mental abuse, physical abuse, fatigue, beating, punching, kicking, threatening, harassing, risking the life of any member or candidate for membership, inflicting bodily harm or cruel and unusual punishment, any behavior that can be life threatening, etc. Any members who are caught performing these acts or willingly participating in these acts can and will be subject to dismissal from their respective organization and banned from Tau Kappa Phi, Inc. “The Kappa Family, may face criminal punishment, and will be subjected to any extent of the law that is sought. Any members who are aware of these activities or who is present when they occur and do not report the activity will be subject to the same guidelines stated above for those inflicting activities considered to be hazing. Any candidate seeking membership, undergoing the membership education process or initiation into the organization who allows this activity to occur or partake in this activity will be subjected to the same consequences as those who are the inflictors of the behavior. Tau Kappa Phi, Inc. “The Kappa Family” and its affiliate organizations assume no responsibility for the individual actions of members under its jurisdiction. Those members who willingly and knowingly take part in this action will be expunged from membership and the organization will assist with any legal matters that are taken by the victims of such activity. Tau Kappa Phi, Inc. “The Kappa Family” will adopt and institute an Anti-Hazing Waiver and Risk Management Protocol for all members to adhere to and follow upon accepting membership into any of the subordinate organizations and Tau Kappa Phi, Inc.

# Appendix

## National Fees & Assessments

### Appendix A

#### National Fees

**Section A 101.** Organizational Fees.

A. All organizations in Tau Kappa Phi, Inc. “The Kappa Family” shall pay Council dues of \$500.00. Dues shall be in the office of the National Treasurer by January 15th.

**Section A 102.** Late Fees. If the National Council dues are not paid by January 15th, the organization shall be assessed a late fee of \$25.00.

**Section A 103.** Reinstatement. If the National Council dues are not paid for the fiscal year the organization shall be considered “inactive.” The organization will not be able to have representation to the Council of Presidents, vote on any official matters, nor initiate or accept any candidates for membership. The organization must pay all financial obligations to become active again. They include:

- A. Council dues
- B. Late Fee of \$25.00
- C. Reinstatement Fee of \$100.00

**Section A 104.** All members of Tau Kappa Phi, Inc. “The Kappa Family” are to pay annual dues to their respective organization in order to be actively involved in Tau Kappa Phi, Inc. “The Kappa Family.”

**Section A 105.** Life Members. The set amount for obtaining life membership shall be set by the Grand Chapter with the approval of all active, affiliated Tau Kappa Phi, Inc. “The Kappa Family” Constellation members. All Tau Kappa Phi, Inc. “The Kappa Family” constellation members are granted life membership unless they relinquish their affiliation with Tau Kappa Phi, Inc. “The Kappa Family.” All National Presidents upon successful completion of their term in office are granted with life membership without having to undergo an application process or being assessed a fee. All actively, affiliated Tau Kappa Phi, Inc. Founders and Constellation members are granted the same honor.

**Section A 106.** Charters.

- A. Original - \$25.00
- B. Duplicate - \$35.00

**Section A 107.** Induction Fees.

- A. The minimum induction fee for general members and members at large shall be set and established by each respective affiliate organization of Tau Kappa Phi, Inc. “The Kappa Family.”
- B. The minimum induction fee for honorary members shall be established by each respective affiliate organization of Tau Kappa Phi, Inc. “The Kappa Family.”

**Section A 108.** Conclave.

- A. Registration
  - 1. General Members. Shall be set by the Directorate with approval from Constellation members.
  - 2. Honorary Members. Shall be set by the Directorate with approval from Constellation members.

**Section A 109.** Conclave Fines.

- A. Chapters that are not represented at a National Convention without seeking permission from the National President of Tau Kappa Phi, Inc. with consent from affiliated Constellation members will be assessed the registration fee.
- B. Chapters that are not represented in two consecutive Conclaves shall be fined, as a chapter, a minimum of \$100.00 along with the registration fees for those Conclaves that are missed.
- C. Any delegate from the Grand Chapter that is absent from a session shall be fined \$10.00 per meeting.
- D. Any delegate who is fifteen minutes or more for a Grand Chapter session or misses the National Roll Call by the National Secretary (unless excused by the National President or a Constellation member) shall be fined \$5.00 per meeting.
- E. Any members caught consuming or with the possession of alcohol at any Grand Chapter event will be fined \$25.00 and may be placed on probation or dismissed from the event.